

BYLAWS
OF THE ST. AUGUSTINE CATHOLIC MEN'S CLUB

Article I

Section I - The official name of the society shall be the St. Augustine's Catholic Men's Club.

Section II- The objective of the society shall be to support the spiritual and temporal mission of the parish as well as, to support and assist community activities and family functions at St Augustine's Parish. However, the society shall not partake in any activity that may be outside the expertise of the membership.

Section III – The Standing Committees of the society shall be: (1) Fund Raising, (2) Religious Education, and (3) Special Projects. Each member of the society will participate in at least one committee.

Article II

Section I –Membership in this society shall be limited to the adult male members of St. Augustine Parish, located at 35 Washington Avenue, Seymour, Connecticut.

~~*Section II* – The annual dues shall be twenty dollars (\$20.00) per year, payable on or before the March meeting of each year. The Treasurer shall notify members who are three months in arrears. Those members who have not paid their dues within thirty (30) days thereafter shall be automatically dropped from membership in the society.~~

Article III

Section I – The officers of the society shall be: President, Vice-President, Secretary, and Treasurer. The Duties of the President shall include: (1) chair all scheduled and special meetings, (2) act as a primary liaison between the Parish Priest and the society, (3) define and establish society goals and activities and (4) develop all meeting agenda's. The Duties of the Vice President shall include: (1) assuming the duties of the President in the President's absence, (2) assist the President in establishing society goals and activities, (3) ensure the efficient running of all society meetings, and (4) act as the primary liaison between the society and the Parish Council. The Duties of the Secretary shall include: (1) maintain all society records, (2) record and keep minutes of all society meetings, (3) handle all society correspondence, and (4) record membership attendance. The Duties of the Treasure shall include: (1) obtain the financial records of the past treasurer and make certain all records are in order, (2) deposit all funds immediately, (3) keep a general journal to show the chronological flow of funds, (4) keep the society president and all others concerned informed on the societies financial position and

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(5) collect society dues and other money from society projects, gifts.

Section II - The duties of the society's officers may change depending on the needs of the society. Changes to the duties of the officers of the society will be the responsibility of the Executive Committee. The Executive Committee shall be made up of the sitting President, Vice President, Secretary, and Treasurer.

Section III - At the regular meeting held on the second Tuesday in December, a nominating committee of five members shall be elected by the society. It shall be the duty of this committee to nominate candidates for all society officer positions. That nominating committee shall report at the regular meeting in January. The President of the society will schedule an official election of officers as appropriate but no later than the March meeting. All members' current with their dues shall have voting rights. Votes may be casted in person or by email addressed to the President of the society. All votes must be casted before or at the March meeting.

Section IV - Before the election of officers at the annual meeting in March, additional nominations from the floor shall be permitted. All floor nominations must be approved by one-half of those members in attendance when the floor nomination is proposed, to officially be put on the ballot.

Section V - The officers shall be elected to serve for one year and their term of office shall begin at the close of the March annual meeting at which they are elected.

Section VI - No member shall hold more than one office at a time and no member shall be eligible to serve more than two consecutive terms in the same office.

Article IV

Section I - The regular meeting of the society shall be held on the second Monday of each month throughout the year.

Section II - The regular meeting on the second Monday in March shall be known as the Annual Meeting and it shall be for the purpose of electing officers, receiving reports of officers, committees, and for any other pertinent business that may arise.

Section III - One more than half of the dues paying members present at any official or special meeting called, shall constitute a quorum.

Article V

Section I - The Officers of the society shall constitute the Executive Board.

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Section II – The Executive Board shall have (1) general supervision of the affairs of the society between its meetings, (2) fix the hour and place of meetings, (3) make recommendations to the society and (3) shall perform such other duties as are specified in these bylaws.

Section III – The Executive Committee shall be comprised of the officers of the society and will meet one-half hour before the regularly scheduled monthly meeting to: (1) review the agenda, (2) address any outstanding issues that may arise.